

INVITATION FOR BIDS (IFB) NO. 25-613

TO

PROVIDE

MOBILE VIDEO CAMERA SURVEILLANCE TRAILERS WITH
LIVE MONITORING SERVICES

FOR

LEEWARD COMMUNITY COLLEGE

UNIVERSITY OF HAWAII

PEARL CITY, HAWAII

JULY, 2024

BOARD OF REGENTS

UNIVERSITY OF HAWAII

HONOLULU, HAWAII

TABLE OF CONTENTS

IFB No. 25-613, to Provide Video Surveillance Trailers with Live Monitoring Services for Leeward Community College, University of Hawaii, Pearl City, Hawaii

Section	Pages
Notice to Bidders.....	2
Bid Requirements.....	3 - 4
Technical Specifications.....	5 - 10
Special Provisions.....	11 - 15
ATTACHMENT - Mandatory Bid Form.....	1 - 5

IT IS THE RESPONSIBILITY OF ALL BIDDERS TO CHECK THE TABLE OF CONTENTS TO CONFIRM THAT ALL PAGES LISTED THEREIN ARE REVIEWED AND THAT THE MANDATORY BID FORM IS SUBMITTED AS PART OF THEIR BID PACKAGE.

NOTICE TO BIDDERS

The University of Hawaii IFB No. 25-613, to Provide Mobile Video Camera Surveillance Trailers with Live Monitoring Services for Leeward Community College, University of Hawaii, Pearl City, Hawaii is issued and will be awarded through the State of Hawaii's electronic procurement system (HlePRO). **All bid responses must be submitted electronically through HlePRO no later than 2:30 p.m., July 23, 2024.** Bids received after the due date and time or received in a form other than electronically through HlePRO will not be considered.

Bidders are advised that they should not wait until the last minute to submit their bid through HlePRO. Bidders are solely responsible for ensuring that their electronic submission through HlePRO is complete and all necessary files (Mandatory Bid Form) are attached to their bid prior to the IFB due date and time. The University shall not be responsible for any delay or failure of any Bidder to submit any materials updated through the IFB process on a timely basis.

Electronic Procurement

Bidders interested in responding to this electronic solicitation must be registered on HlePRO. To register, visit the following link: https://hiepro.ehawaii.gov/videos/video/vendor_registration.html. Reference the Vendor Quick Reference Guide for additional information at <https://hiepro.ehawaii.gov/static-resources/VendorQuickReferenceGuide.pdf>.

HlePRO will be the system of record for the issuance of the IFB, to receive the Mandatory Bid Form and other Bid requirements, issue Amendments, and make award for the IFB. Amendments and other information and materials provided through HlePRO, may include additions or changes with respect to the due date and time.

Special instructions in HlePRO related to this solicitation are incorporated herein and made a part of this IFB through reference. Bidders shall review all special instructions located in HlePRO.

Questions and Clarifications

All questions and requests for clarifications must be submitted electronically through HlePRO. Questions must be submitted by **July 10, 2024** at 4:00 p.m., Hawaii Standard Time. Responses will be posted on **July 16, 2024**. The University may refuse to answer any questions received outside of HlePRO or after the Questions/Answers deadline.

Kalbert K. Young
Chief Procurement Officer
University of Hawaii

Posting Date: July 3, 2024

Vendors are responsible for notifying the Procurement Specialist Kurt Minato (e-mail: minato@hawaii.edu) for accessibility concerns related to this IFB

BID REQUIREMENTS

MOBILE VIDEO CAMERA SURVEILLANCE TRAILERS WITH LIVE MONITORING SERVICES FOR LEEWARD COMMUNITY COLLEGE

By attaching The Mandatory Bid Form to HlePRO, the bidder has carefully examined the INVITATION FOR BIDS (IFB) NO. 25-613, TO PROVIDE MOBILE VIDEO CAMERA SURVEILLANCE TRAILERS WITH LIVE MONITORING SERVICES FOR LEEWARD COMMUNITY COLLEGE, UNIVERSITY OF HAWAII, PEARL CITY, HAWAII, and offers to provide the mobile video camera surveillance trailers with live monitoring services within SIXTY DAYS (60) after the Notice to Proceed, in strict accordance with the true intent and meaning of the Invitation for Bids (IFB), as follows:

TAX LIABILITY

Both out-of-state and Hawaii bidders are advised that the amount bid on this solicitation is subject to the general excise tax imposed by Chapter 237, Hawaii Revised Statutes (HRS) and, if tangible property is being imported into the State of Hawaii for resale, the use tax (currently 1/2%) imposed by Chapter 238, HRS. (Refer to Taxes in the General Provisions.) Bidders are therefore cautioned to consider such taxes in formulating their bids since no adjustments to the prices bid shall be allowed.

BASIS FOR AWARD

The award of contract, if awarded, shall be made to the lowest responsive and responsible bidder on the **TOTAL AMOUNT (ITEM NOS. 1 – 7)**.

NOTE TO BIDDERS

An acceptable bid must conform in all material respects to this Invitation for Bids. Any of the following may be grounds for disqualification:

1. Taking exception to any of the specifications, terms or conditions contained in the IFB.
2. Placing conditions on the furnishing of solicited goods or services.
3. Inclusion of a quotation or order form containing additional specifications, terms or conditions.

4. Referencing external documents containing additional specifications, terms or conditions.

Bidders are advised that bids are evaluated as submitted and requests by bidders to delete conditions contained in their bids after bid opening cannot be considered.

TECHNICAL SPECIFICATIONS

This section indicates the Technical Specifications for the Mobile Video Camera Surveillance Trailers with Live Monitoring Services required. The Technical Specifications listed herein are the minimum requirements and are mandatory for an accepted bid.

1. Furnish, Deliver, and Install THREE (3) New Mobile Video Camera Surveillance Trailers with Live Monitoring Services as follows:
 - A. Shall be New and Form factor shall be a self-contained video surveillance system mounted to a vehicle towable trailer.
 - B. Each trailer shall be equipped with a minimum of THREE (3) pan, tilt, zoom (PTZ) IP Network Cameras. All PTZ cameras shall include the following minimum requirements.
 - 1) Shall be a National Defense Authorization Act (NDAA) compliant device.
 - 2) Shall be supported by and compatible with the trailer manufacturer and all components installed in each trailer.
 - 3) Shall be supported by and compatible with the LiveView Technology (LVT) internet-based Video Management System (VMS) service.
 - 4) Camera lens shall include the following technical specifications:
 - a) Varifocal, 4.3 mm – 137.6;
 - b) F1.4 – F4.0;
 - c) Horizontal field of view: 58.3° - 2.4°;
 - d) Vertical field of view: 34.9° - 1.3°;
 - e) Autofocus and Auto-Iris functions;
 - f) 32x Optical Zoom and 12x Digital Zoom;
 - g) 1024MB RAM and 512MB Flash;
 - h) Video compression using H.264 and H.265 standards;
 - i) Resolution of 1920 x 1080p;
 - j) Frame rate of 60 fps in 1080p;
 - k) On-board/built-in video analytics capabilities that can identify humans and vehicles;
 - l) IR Illumination built-in with a range of reach of 820 feet or more depending on scene conditions;
 - m) Power Over Ethernet (PoE) Compliance with IEEE 802.3at Type 2 Class 4;
 - n) 5-year manufacturer warranty; and
 - o) IP66 weatherized rating.
 - C. Each trailer shall be equipped with a minimum of ONE (1) horn-style IP Network speaker. Speaker shall include the following technical specifications:
 - 1) One way enclosure with 2.5 inches broadband dynamic cone speaker;
 - 2) Sound Pressure Level: 121 dB;

- 3) Frequency Response: 280 Hz – 12.5 KHz;
 - 4) Coverage Pattern: 70° horizontal by 100° vertical (at 2 kHz);
 - 5) Digital Signal Processing: Built-in and pre-configured;
 - 6) Amplifier: Built-in 7 W Class D amplifier;
 - 7) 256 MB RAM and 512 MB Flash;
 - 8) VoIP compliant using SIP protocol;
 - 9) Power over Ethernet (PoE) Compliance with IEEE 802.3af Type 1 Class 3;
 - 10) 5-year manufacturer warranty; and
 - 11) IP66 weatherized rating.
- D. Each trailer shall be equipped with an integrated solar panel array, intelligent charger and power management system, and on-board batteries for continuous 24/7 operation without the need for external power sources or gas/diesel generator power sources.
- E. Each trailer shall be equipped with an onboard cellular service/modem, appropriate integrated network hardware, and appropriately configured control board/hardware to allow all the mounted cameras and audio speakers remote connectivity with video-based security monitoring services and with Leeward Community College's existing Video Management Software (VMS) for Leeward Community College's existing self-contained video surveillance systems mounted to a vehicle towable trailer fleet. The current VMS platform Leeward Community College is using for its video surveillance security fleet is by LiveView Technologies. **Only LiveView Technologies VMS will be accepted, NO SUBSTITUTIONS**, as follows:
- 1) LiveView Technologies Inc web-based VMS platform which can be found at <https://login.liveviewtech.com/>;
 - 2) LiveView Technologies Inc. iOS smartphone application VMS platform found at <https://apps.apple.com/us/app/lvt/id16042406334>; and
 - 3) LiveView Technologies, Inc. Android smartphone application VMS platform found at https://play.google.com/store/apps/details?id=com.liveviewtech.liveviewer&hl=en_US&gl=US .
- F. Authorized users must be able to remotely view all live camera feeds, recorded footage and remotely interact with various features of each security trailer on demand via the VMS internet browser and VMS smartphone apps.
- G. Each trailer must be able to define appropriate automated triggers or automated alert conditions using video analytics to correctly identify objects of interest in designated protected areas defined by Leeward Community College (i.e. cameras must be able to detect human movement in areas to be monitored such as in parking lots or along the exterior of buildings). These automations must correctly work in extreme low light and no light conditions due to the area needing this monitoring solution may not have any electricity for ambient night lighting.
- H. Each trailer shall have multiple flashing LED lights installed on multiple locations throughout each video surveillance trailer. The flashing LED lights shall be activated for purposes of visual deterrence.

2. CONTRACTOR'S RESPONSIBILITIES

- A. On-site and in-person training shall be provided to include for manufacturer-recognized training of how-to setup, configure, deploy, breakdown, transport, and perform maintenance of the trailers. The equipment manufacturer shall be required to issue a Certificate of Training, or equivalent manufacturer-issued recognition) issue by the equipment manufacturer attesting to the successful completion of the training of the aforementioned elements.
- B. Shall provide unlimited high-speed cellular data connectivity for a period of ONE (1) year beginning on the date of the final and full acceptance of the trailers. This is to ensure all components of each trailer will be able to operate as intended throughout the one-year period. No additional charges for any data use and/or overages shall be assessed to the University. Any agreement related to the providing of the unlimited high-speed cellular data connectivity shall be the sole responsibility of the Contractor and University shall not be required to execute any agreement related to this service. Services shall automatically terminate at the end of the one-year period under this contract. Renewal, if any, shall be done as a new procurement and new contract.
- C. Shall provide unlimited technical support during Leeward Community College's normal business hours for a period of ONE (1) year beginning on the date of the final and full acceptance of the trailers. The unlimited technical support shall include technical support via telephone and also via on-site and in-person technical support assistance upon request by Leeward Community College. No additional charges shall be assessed to the University for providing telephone or on-site/in-person technical support throughout the one-year period. Any agreement related to the providing of the unlimited technical support shall be the sole responsibility of the Contractor and University shall not be required to execute any agreement related to this service. Services shall automatically terminate at the end of the one-year period under this contract. Renewal, if any, shall be done as a new procurement and new contract.
- D. Shall provide unlimited maintenance support during Leeward Community College's normal business hours for a period of ONE (1) year beginning on the date of the final and full acceptance of the trailers. The unlimited maintenance support shall include on-site and in-person maintenance support upon request of Leeward Community College. No additional charges shall be assessed to the University for providing on-site/in-person maintenance support throughout the one-year period. Any agreement related to the providing of the unlimited maintenance support shall be the sole responsibility of the Contractor and University shall not be required to execute any agreement related to this service. Services shall automatically terminate at the end of the one-year period under this contract. Renewal, if any, shall be done as a new procurement and new contract.
- E. Shall provide unlimited service and repair support during Leeward Community College's normal business hours for a period of ONE (1) year beginning on the date of the final and full acceptance of the trailers. The unlimited service and repair support shall be via telephone and also via on-site and in-person upon request of Leeward Community

College. No additional charges shall be assessed to the University for providing telephone or on-site/in-person service/repair support throughout the one-year period. Any agreement related to the providing of the unlimited service and repair support shall be the sole responsibility of the Contractor and University shall not be required to execute any agreement related to this service. Services shall automatically terminate at the end of the one-year period under this contract. Renewal, if any, shall be done as a new procurement and new contract.

- F. Shall provide unlimited liaison support between Leeward Community College and the video-based security monitoring services during Leeward Community College's normal business hours for a period of ONE (1) year beginning on the date of the final and full acceptance of the trailers. The unlimited liaison support shall be via telephone and also via on-site and in-person upon request of Leeward Community College. No additional charges shall be assessed to the University for providing telephone or on-site/in-person liaison support throughout the one-year period. Any agreement related to the providing of the liaison support shall be the sole responsibility of the Contractor and University shall not be required to execute any agreement related to this service. Services shall automatically terminate at the end of the one-year period under this contract. Renewal, if any, shall be done as a new procurement and new contract.
- G. Shall provide video-based security monitoring services for a period of ONE (1) year beginning on the date of the final and full acceptance of the trailers. No additional charges shall be assessed to the University for providing the video-based security monitoring services throughout the one-year period. Any agreement related to the providing of the video-based security monitoring services shall be the sole responsibility of the Contractor and University shall not be required to execute any agreement related to this service. Services shall automatically terminate at the end of the one-year period under this contract. Renewal, if any, shall be done as a new procurement and new contract.
- H. The video-based security monitoring services shall include the following:
- 1) Immediate review of a triggered event (i.e. upon motion detection or line breach or other acceptable trigger conditions) from any camera of all units furnished; and
 - 2) Upon review of the triggered event, the monitoring service employee shall take appropriate action (i.e. perform remote talk down and/or make appropriate telephone notifications); and
 - 3) Monitoring service employee shall engage via remote audio communication (aka "Talk Down") with potential unauthorized personnel observed via live video surveillance upon receiving triggered event notification or automated signal; and
 - 4) Monitoring service employee shall make appropriate telephone notifications based on established instructions provided by Leeward Community College; and
 - 5) Monitoring service employee assigned to verify triggered events, perform remote audio talk down, and perform telephone notifications must be physically located within the United States.

- I. The video-based security monitoring services shall be active 24/7 (i.e. programmed triggers shall be received and reviewed by the monitoring service 24 hours a day, 7 days a week). By default, the video-based security monitoring services shall be armed 24/7. The term “armed” for this section means the equipment shall automatically generate a pre-programmed trigger-based alarm signal/condition and transmit it for immediate review by the video-based security monitoring service. Leeward Community College shall maintain the option to define custom disarmed periods throughout the contract period. The term “disarmed” for this section shall mean no alarm signals shall be generated and no monitoring is required while the equipment is in a “disarmed” condition.
- J. Leeward Community College must be able to contact the video-based monitoring services via telephone to arm and disarm the equipment and related monitoring service on-demand on an as-needed basis. The term “arm” for this section means the equipment shall automatically generate a pre-programmed trigger-based alarm signal/condition and transmit it for immediate review by the video-based security monitoring service. The term “disarm” for this section shall mean no alarm signal shall be generated and no monitoring is required while the equipment is in a disarm condition.
- K. All physical items and components of each trailer shall be and remain the property of Leeward Community College. Leeward Community College shall have full and unrestricted access to all physical items, physical components, and logical components of each trailer upon its delivery. All physical and electronic security measures preventing such access shall be disabled or the means to bypass/disable such security measures shall be provided/disclosed to Leeward Community College upon delivery of the trailers.

3. TRAILER DELIVERY AND SET-UP LOCATIONS

TWO (2) trailers shall be delivered and set-up at 1001 California Avenue, Wahiawa, Hawaii 96818 and ONE (1) trailer shall be delivered and set-up at 96-045 Ala Ike Street, Pearl City, Hawaii 96782. Contractor shall contact and coordinate the delivery and set-up of the trailers with the Technical Representative.

4. WARRANTY

All trailers shall be covered under a ONE (1) year manufacturer warranty, with the exception of the cameras and speakers which shall be covered under a FIVE (5) year manufacturer warranty, covering all parts, repairs, and labor.

All questions pertaining to the Technical Specifications must be submitted electronically through HlePRO. Questions must be submitted by **July 10, 2024**. Responses will be posted on **July 16, 2024**.

The University may refuse to answer any questions received outside of HlePRO or after the Questions/Answers deadline.

Bidders are cautioned to review the Technical Specifications carefully and thoroughly. Objections to or requests for clarification of the specifications shall be made through HlePRO as a Question or in writing in accordance with the General Provisions to the Office of Procurement Management prior to the submittal of a bid. The submittal of a bid shall be considered as acceptance of the specifications as published.

SPECIAL PROVISIONS

1. SCOPE

The providing of mobile video camera surveillance trailers with live monitoring services for Leeward Community College shall be in accordance with the terms and conditions of IFB No. 25-613 and the General Provisions dated September 2013 included by reference. Copies of the General Provisions are available at the Office of Procurement Management, University of Hawaii, 1400 Lower Campus Road, Room 15, Honolulu, Hawaii 96822 or the General Provisions may be viewed at:

<https://www.hawaii.edu/procurement/vendor-info/terms-and-conditions/general-provisions-for-goods-and-services/>

2. AUTHORITY

IFB No. 25-613 is issued under the provisions of Hawaii Revised Statutes, Chapters 103 and 103D. All prospective bidders are charged with presumptive knowledge of all requirements of the cited legal authorities. Submission of a valid executed bid by any prospective bidder shall constitute an affirmation of such knowledge on the part of such prospective bidder.

3. TECHNICAL REPRESENTATIVE OF THE PROCUREMENT OFFICER (TRPO)

The Technical Representative of the Procurement Officer is Nelson Toda, Enterprise Support Specialist, phone: (808) 455-0662, email: ntoda@hawaii.edu.

4. BIDDER'S QUALIFICATIONS

To qualify to bid on the specified goods and/or services, the bidder must be engaged in a business whose primary and customary interest is to provide the specified goods and/or services. The bidder must also have the requisite experience, appropriate forms of insurance, and proper licenses. The University reserves the right to disqualify any potential bidder if, in its discretion, the University determines that the bidder does not have the requisite experience or expertise to provide the goods and/or services.

5. CONDITIONS AT SITE

Each bidder shall visit the site and examine the conditions of same and be aware or satisfied as to the character and amount of work to be performed as called for by the specifications. No additional allowance will be granted because of lack of knowledge of such conditions. Bidders shall arrange for an appointment by contacting the Technical Representative, Monday through Friday, after 8:00 a.m., but not later than 3:30 p.m.

4. PROTECTION OF PROPERTY AND BUILDINGS

The Contractor shall take all necessary precautions during the delivery, set-up, configuration, deployment, and service/repair to protect the buildings as well as adjoining property, roadways, walkways, trees, lawns, landscape, and buildings from damage and injury and shall promptly repair any such damage to the satisfaction of the University, at no cost to the University. If the repair cannot be done immediately, the Contractor shall contact the Technical Representative to work out a time schedule acceptable to the University.

5. INSURANCE

Contractor shall, and shall ensure that all Contractor Agents shall, during the entire term of this Agreement, at no cost to the University of Hawaii (UH), procure and maintain, or cause to be procured and maintained, the following insurance described below, issued by an insurance company or companies authorized to do business in the State of Hawai'i with at least an A – VII Financial Rating according to the current edition of Best's Key Rating Guide:

a. Required Insurance Coverage.

- (1) Commercial General Liability Insurance. Commercial general liability insurance written on occurrence basis with limits not less than the following:

Bodily Injury and Property Damage Combined Single Limit	
\$1,000,000.00 Each occurrence	
\$2,000,000.00 General Aggregate per policy year	
\$2,000,000.00 Products and Completed Operations Aggregate per policy year	
Medical Expenses -- Any one person	\$5,000.00
Personal/Advertising Injury (Included)	\$1,000,000.00

- (2) Automobile Insurance. Automobile Liability Insurance to include coverage for any owned, non-owned, leased, or hired automobiles with limits of not less than the following:

Bodily Injury – Per Person	\$1,000,000.00
Bodily Injury – Per Accident	\$1,000,000.00
Property Damage – Each Accident	\$1,000,000.00

- (3) Workers' Compensation Insurance. Workers' Compensation insurance with coverage, amounts, and limits as required by law.

- (4) Employers Liability Insurance: Employers Liability Insurance with limits not less than:

Bodily Injury – Each Accident	\$1,000,000.00
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Bodily Injury by Disease – Policy Limit	\$1,000,000.00
Bodily Injury by Disease – Each Employee	\$1,000,000.00

- (5) Common provisions. Each insurance policy that Contractor and/or any of the Contractor Agents are obligated to obtain under this Agreement shall be subject to the following:
- (a) Notice of changes. Contractor will be required to notify UH of any cancellation, limitation in scope, material change, or non-renewal of any insurance coverage right away (but no later than five (5) business days of receiving notice from the insurer).
 - (b) UH insurance not primary. Insurance obtained by Contractor and/or any Contractor Agents pursuant to this Agreement will be primary and any UH insurance will apply only in excess of and not contribute with such insurance obtained by Contractor and/or any Contractor Agents.
 - (c) Name UH as an additional insured. UH shall be named as an additional insured on all insurance coverage that Contractor and/or any Contractor Agent is required to obtain under this Agreement except for workers compensation and employers liability insurance.
 - (d) Waiver of subrogation. All insurance obtained by Contractor will contain a waiver of subrogation endorsement in favor of UH.
 - (e) UH not required to pay premiums. Contractor and Contractor Agents will be responsible for paying all costs associated with obtaining the required insurance coverage described in this Agreement, including all premiums. UH will not be responsible for paying any such costs.
 - (f) Acceptable deductibles. The terms and amounts of any deductibles for the required insurance coverage under this Agreement must be reasonable and acceptable to UH based upon the type of insurance involved and the conduct of the Services.
- (6) Deposit insurance certificates. Contractor will timely deposit and keep on deposit with UH, certificates of insurance necessary to satisfy UH that the insurance requirements of this Agreement have been and continue to be satisfied during the term of the Agreement.
- (7) UH may cure failure to obtain/maintain insurance. If Contractor fails to provide and maintain the insurance required by this Agreement after written notice to comply from UH, UH may, but shall not be required to, procure such insurance at the sole cost and expense of Contractor, who shall be obligated to immediately reimburse UH for the cost thereof plus ten percent (10%) to cover UH's administrative overhead.

- (8) Lapse in insurance constitutes a breach. Any lapse in, or failure by Contractor or any Contractor Agents to procure and maintain the insurance coverage required under this Agreement, at any time during and throughout the term of this Agreement, shall be a breach of this Agreement and UH may terminate the rights of Contractor and all Contractor Agents to conduct the Services.
- (9) Insurance shall not limit Contractor liability. Obtaining the required insurance coverage will not be construed to limit Contractor's liability hereunder or to fulfill Contractor's indemnification, defense, and hold harmless obligations under this Agreement. Notwithstanding the required insurance coverage, Contractor shall be obligated for the full and total amount of any damage, injury, or loss arising from acts or omissions of Contractor and/or the Contractor Agents.
- (10) UH may adjust insurance requirements. UH may, upon reasonable notice and reasonable grounds, increase or change the form, type, coverage, or coverage limits of the insurance required hereunder, in which event Contractor shall, and shall cause the Contractor Agents to, obtain insurance, as modified. UH's requirements shall be reasonable and shall be designed to provide protection against the kind and extent of risks that exist at the time a change in insurance is required. Contractor shall satisfy all UH risk management requirements that are in effect as of the Effective Date and as may be amended from time to time.

6. TERM OF CONTRACT

The delivery, set-up, configuration and deployment of the THREE (3) trailers shall be completed within SIXTY (60) consecutive calendar days for the Notice to Proceed date. All services related to unlimited high-speed cellular data connectivity, unlimited technical support, unlimited maintenance support, unlimited service & repair support, unlimited liaison support, and video-based monitoring services shall only be for a period of ONE (1) year beginning on the date of the final and full acceptance of the trailers. There shall be no option to renew these services under this contract.

7. PAYMENT

a. Trailers

The Contractor shall be remunerated upon submission of a properly executed original invoice indicating the contract number, to Leeward Community College, 96-045 Ala Ike Street, Pearl City, Hawaii 96782, no later than THIRTY (30) calendar days following receipt of invoice or acceptance of goods, whichever is later.

b. Services

The Contractor shall be remunerated on a monthly basis upon submission of a properly executed original invoice indicating the contract number, to Leeward Community College, 96-045 Ala Ike Street, Pearl City, Hawaii 96782, no later than THIRTY (30) calendar days following receipt of invoice or completion of service, whichever is later.